

No. CEA-12011/263/2025
Government of India
Ministry of Cooperation
The Co-operative Election Authority

09th Floor, Tower E, World Trade Centre
Nauroji Nagar, New Delhi -110029

Dated: 04 April, 2025

Election No.: 4/2025-26

ORDER

Sub: Appointment of "Returning Officer" and the "Election Programme" for Conduct of Election of Navakerala Agri & Allied Multi State Cooperative Society Ltd. 19/1931, Bajanakovil Road, Chalappuram PO, Calicut (Kozhikode), Kerala-673002

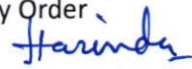
In exercise of the powers conferred by Section 45 K (1) of the Multi-State Co-operative Societies (MSCS) Act 2002, as amended by the MSCS amendment Act 2023 read with Rule 19F (a) of the MSCS Rules 2002, as amended with MSCS Rules in 2023, the Co-operative Election Authority hereby appoints **District Magistrate / Collector, Calicut (Kozhikode), Kerala** as Returning Officer for conducting Elections as under:

Election of Navakerala Agri & Allied Multi State Cooperative Society Ltd. 19/1931, Bajanakovil Road, Chalappuram PO, Calicut (Kozhikode), Kerala-673002, Email-naamcos@gmail.com,			
Registration Number & date	MSCS/CR/1470/2023 dated 21.12.2023		
Number of Board of Directors (15)	General -12	SC/ST - 01	Women - 02
Office Bearers (2)	(i) Chairman -01	(ii) Vice Chairman- 01	

2. RO may submit proposal for appointment of adequate numbers of ARO
3. The Constituency shall be as per registered and approved Bye-Laws of the Society.
4. Further, in view of Rule 19(H)(2) of the MSCS Rules 2002 as amended in 2023 with MSCS Rules as 2023, the Election Programme for conducting election of the afore-mentioned Society is enclosed for further necessary action. RO is requested to ensure the election is conducted as per the MSCS Act, 2002 and Rules framed there under.
5. **Preparation of Member's List:** Returning Officer is requested to refer to Sec 29 of MSCS Act and Rule 19-I while publishing the list of eligible voters. The list of members should also be got posted on website of society. The list should be drawn as on 31st March of the year which is immediately preceding to the expiry of Board.
6. **Disqualification for being a director:** While scrutinizing the nomination RO is requested to refer to Sec 29, 43 and 44 of MSCS Act and also Rules 19J, 19K and 19L of MSCS Rules (as amended time to time).
7. **Report to CEA on nomination:** RO to submit the list of final contesting candidate after withdrawal stage to CEA through e-mail.
8. **Prior approval of result of Board of Director:** After conduct of Elections of Board of Directors, the RO is mandated to submit the requisite details in Format 19 M (for members of the Board of Directors) under rule 19 M for seeking **prior approval** of the Co-operative Election Authority.
9. **Prior approval of result of Office Bearers:** After conduct of elections of Office Bearers, the RO shall submit the requisite details in Format 19-N for seeking **prior approval** of CEA before declaration of results.
10. **Display of Notification/orders on website of society:** Returning Officer shall ensure that the Society prominently displays the **List of Eligible Voters, Election Programme and Final List of the Contesting Candidates**, and other related important documents on the website of the Society for enabling free, fair and transparent elections.

Contd..2/-

11. **Submission of account of election expenses by the candidate:** The provisions of MSCS Rules 19(U), (V), (W), (X) relating to expenditure to be incurred by the candidate in connection with elections are annexed herewith. RO is requested that these may be posted on the Notice Board and a copy may also be supplied to the person filing the nomination.
12. Wide publicity be given for holding of Elections in terms of provision of the MSCS Act and the rules framed thereunder including advertisement in each state of operation. RO shall also issue a press release.
13. Instructions for filling-up of the Format- M and N have been appended below the Format M and N, the same should be scrupulously followed by the Returning Officer.
14. Copy of the election programme is attached.
15. It is also requested to provide the requisite details about basic pay of RO and ARO and other polling officers in the enclosed Performa along with a copy of cancelled Cheque & PAN Card to claim remuneration from the Society in connection with discharge of duties for conduct of election as RO/ARO/Polling personnel etc.
16. This issue with the approval of Co-operative Election Authority.

By Order

(Authorized Signatory)

For Cooperative Election Authority

To

District Collector/ Magistrate, Calicut (Kozhikode)
District Collector Office,
Kozhikode, Collectorate,
Civil Station PO, Kozhikode, Kerala - 673 020
E-Mail ID – dckzk.ker@nic.in

Copy to:

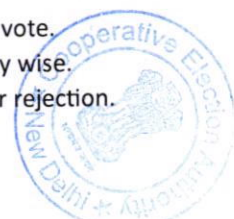
1. The Central Registrar of Cooperative Societies. – Web Site
2. The Chief Executive Officer/Managing Director of the **Navakerala Agri & Allied Multi State Cooperative Society Ltd. 19/1931, Bajanakovil Road, Chalappuram PO, Calicut (Kozhikode), Kerala-673002, Email-naamcos@gmail.com**, – with a request: -
 - (a) To deposit amount on account of remuneration payment for the conduct of election by RO/ARO and Polling Officer(s). Amount of remuneration to be as per order CEA-12011/84/2024 dated 03.06.2024 (copy enclosed). The requisite amount is to be deposited by the society in CEA's account titled Cooperative Election Authority as details below: -

Name of Account Holder	Cooperative Election Authority
Name of Bank	State Bank of India
Account Number	43320407875
IFCS Code	SBIN0001076
Name of Branch	R.K.Puram, New Delhi
Type of Account	Saving Account

- (b) This may be ensured by C.E.O./M. D that the following documents must be uploaded on Official Website of the Society

- i. Order of CEA for appointment of Returning Officer and election programme.
- ii. Notification issued by Returning Officer giving details of election schedule and details of constituency etc.
- iii. Provision list of Members/Delegates who are eligible to vote.
- iv. Publication of final list of Members/Delegates who are eligible to vote.
- v. List of Nomination received by the Returning Officers constituency wise.
- vi. List of nomination which has been rejected along with reasons for rejection.
- vii. Publication of final list of contesting candidates.
- viii. Declaration of result of Board of Directors.
- ix. New Board of Directors and its Office Bearers.

- (c) All documents regarding the election will be prominently displayed on the website of the society.



No. CEA-12011/263/2025
Government of India
Ministry of Cooperation
The Co-operative Election Authority

09th Floor, Tower E, World Trade Centre
Nauroji Nagar, New Delhi -110029
Issue Date: 4 April, 2025
Election No.: 4/2025-2026

Election Program

(A) General Information			
Name of MSCS	Navakerala Agri & Allied Multi State Cooperative Society Ltd. 19/1931, Bajanakovil Road, Chalappuram PO, Calicut, Kerala-673002, Email-naamcos@gmail.com,		
Returning Officer	District Collector /Magistrate, Calicut (Kozhikode), Kerala		
Registration Number	MSCS/CR/1470/2023 dated 21.12.2023		
Post for which election being held	15 (General-12, Women-02 & SC/ST-01)		
Area of Operation	Kerala and Tamil Nadu		
Regular Member/Society	102		
Polling Booth	Minimum two polling booth may be set up, if polling is held. One in the State Kerala and one in the State of Tamil Nadu.		
(A) Election program for Board of Directors			
SL. No.	Particulars	<u>Date</u>	<u>Time</u>
1	Publication of Provisional List of Members / Delegates, Eligible to Vote	05 th May2025, (Monday)	11:00 AM
2	Time Window for Raising Objection to the Provisional List	06 th to 11 th May, 2025 (Tuesday to Sunday)	11:00 AM to 3:00 PM (Every Day)
3	Scrutiny of objection received to the Provisional List (if any)	12 th May to 15 th May, 2025 (Monday to Thursday)	11:00 AM to 3:00 PM (Every Day)
4	Publication of Final List of Members / Delegates, Eligible to Vote	15 th May, 2025 (Thursday)	3:00 PM
5	Issue and Filing of Nomination Form	16 th to 20 th May, 2025 (Friday to Tuesday)	11:00 AM to 3:00 PM (Every Day)
6	Display on Notice Board of the Society (at a conspicuous place) Nominations Forms received by Returning Officer	20 th May, 2025 (Tuesday)	5:00 PM
7	Scrutiny of Received Nomination Forms	24 th May, 2025 (Saturday)	11:00 AM to 3:00 PM
8	Publication of List of Valid Nominations	24 th May, 2025 (Saturday)	5:00 PM
9	Withdrawal of Nominations	28 th May, 2025 (Wednesday)	11:00 AM to 3:00 PM



10	Publication of Final List of Contesting Candidates	28 th May, 2025 (Wednesday)	5:00 PM
11	Date of Polling, if Necessary	1 st June, 2025 (Sunday)	8:00 AM to 02:00 PM and all those who have entered polling station at 02 PM or before should be allowed to cast vote
12	Counting of votes	2 nd June, 2025 (Monday)	08:00 AM Onwards
13	Declaration of Result of Board of Directors	5 th June, 2025 (Thursday)	After approval of Cooperative Election Authority, New Delhi on Format 19M
(B) Election Program of Office Bearer			
14	Announcement of Election Schedule I. Time window for filing nomination II. Time for withdrawal III. Display of list of the contesting candidate.	9 th June 2025, (Monday)	After Declaration of Result of Board Members' Election 10.00 AM to 12.00 PM 01.00 PM 03.00 PM 03.00 PM
15	Meeting of Newly Constituted Board & Publication of List for valid Nominations, Polling (if required)	11 th June, 2025 (Wednesday)	11:00 AM Onwards
16	Declaration of Result of Election of Office Bearers	After approval of Cooperative Election Authority, New Delhi on Format 19N	

This issues with the approval of Cooperative Election Authority

Harinder

(Authorized Signatory)
For Cooperative Election Authority



19U. Account of election expenses. — (1) Every candidate at an election shall keep a separate and correct account of all expenditure in connection with the election incurred or authorised by him between the date of the order calling the election and the date of declaration of the result thereof, both dates inclusive within the period of thirty days from the date of declaration of the result.

(2) The account shall contain such particulars as may be specified from time to time in addition to the particulars referred to in rule 19W.

(3) The total expenditure shall not exceed the amount as may be specified by the Authority from time to time.

(4) Every contesting candidate at an election shall lodge with the Returning Officer an account of his election expenses within the time and in the manner specified by the Authority from time to time.

19V. Disqualification for failure to lodge account of election expenses. — If the Authority, based on a report from the Returning Officer, is satisfied that a person has failed to lodge an account of election expenses within the time and in the manner specified in rule 19U and has no good reason or justification for such failure, the Authority shall, by order published in the Official Gazette, declare him to be disqualified for being elected as, and for being, a member of the board of any society, and any such person shall be disqualified for a period of three years from the date of the order.

19W. Particulars of account of election expenses. — (1) The account of election expenses to be kept by a candidate shall contain the following particulars in respect of each item of expenditure from day to day, namely: —

- (a) date on which the expenditure was incurred or authorised;
- (b) nature of the expenditure (as for example, travelling, postage or printing etc.);
- (c) amount of the expenditure: —
 - (i) amount paid;
 - (ii) amount outstanding;
- (d) date of payment;
- (e) name and address of the payee;
- (f) serial number of voucher, in the case of amount paid;
- (g) serial number of bills, if any, in case of amount outstanding;
- (h) name and address of the person to whom the amount outstanding is payable.

(2) All the vouchers shall be lodged along with the account of election expenses, arranged according to the date of payment and serially numbered by the candidate and such serial numbers shall be entered in the account under item (f) of sub-rule (1).

(3) It shall not be necessary to give the particulars mentioned in item (c) of sub-rule (1) in respect of items of expenditure, for which vouchers have not been obtained.

19X. Notice by Returning Officer for inspection of accounts. — The Returning Officer may, within two days from the date on which the account of election expenses has been lodged by a candidate, cause a notice to be affixed to his notice board, specifying—

- (a) the date on which the account has been lodged;
- (b) the name of the candidate; and
- (c) the time and place at which such account may be inspected



CEA-12011/84/2024
Government of India
Ministry of Cooperation
Office of the Co-operative Election Authority

9th Floor, Tower-E, World Trade Center
Nauroji Nagar New Delhi-110029

Dated: 03 June, 2024

ORDER

**Sub: – Payment of Remuneration for Returning Officer for conduct of election of MSCS-
Order reg.**

The Cooperative Election Authority (CEA) has been established under section 45(1) of the Multi-State Cooperative Societies Act (Amended in 2023) to conduct elections of Multi-State Cooperative Societies spread across the country.

2. In exercise of the power conferred by Section 45 L of the MSCS (Amendment) Act, read with Rule 20 B of the MSCS (Amendment) Rules and in pursuant to Rule 19 T of the MSCS (Amendment) Rules, Cooperative Election Authority hereby issues the order for payment of remuneration. The objective of this remuneration order is to establish and ensure a fair and transparent framework for conduct of election and strengthen the process of reform in Cooperative sector. As per the provision of Rule 19 T of the MSCS (Amendment) Rules 2023, the dues of remuneration have to be paid by societies to CEA, which in turn is paid subsequently to RO by the CEA.

3. CEA has received request from Returning officers to fix rates for remuneration of Returning Officer, Assistant Returning Officer & Polling personnel in accordance with the provisions of the MSCS (Amendment) Act and Rules on similar lines as granted by Election Commission of India which grants honorarium for conduct of Lok Sabha/ State Assembly elections.

4. Returning officers have to perform all poll related work including preparation of electoral rolls, scrutiny of nominations, conduct of poll, disposal of complaints received from delegates or members of the society by passing speaking orders, signing of each ballot paper, counting of votes, preparation of reports for seeking prior approval of results in the prescribed format, handling of court cases. Nature of these duties are different from the day to day function of the officials. These are highly demanding activities requiring personal attention and timely disposal / action.

5. Remuneration Structure: Keeping in view these facts, the following honorarium rates are ordered which is given below:

Officer	Honorarium rate
Returning Officer, Assistant Returning Officer	Not more than 15 days of basic pay
Polling Personnel	Not more than Rupees 1000/-





6. This order applies to all Multi State Cooperative Societies whose election is conducted by the Cooperative Election Authority (CEA).

7. This remuneration order shall come into effect from the date of the formation of the Cooperative Election Authority and would also be applicable to all past cases where election has been conducted under the supervision of CEA.

This issues with the approval of the Co-operative Election Authority.

By Order


03/06/2024
(Ved Prakash Dwivedi)

Assistant Registrar (Cooperation)

To,

1. All Returning Officer / Assistant Returning Officer appointed by Cooperative Election Authority.
2. C.E.O /M.D. of all MSCSs

Copy to:

- i) Secretary, Ministry of Cooperation
- ii) CRCS
- iii) NIC (for uploading on the websites of CRCS & Ministry of Cooperation)



Proforma

Proforma for remuneration-claims for conduct of MSCS Elections

S.No.	Name and Designation	Service	PAN Number	Bank account details/Bank name and Branch with IFSC Code	Basic Pay drawn in the month in which Election programme is issued
1.					
2.					
3.					
4.					

(Signature of RO or ARO with seal)

